

## ARMY PUBLIC SCHOOLS

(Affiliated to CBSE - English Medium)

**INTERVIEWS FOR SELECTION OF NON TEACHING AND ADMINISTRATIVE STAFF ON FIXED TERM BASIS (FOR THREE YEARS) FOR APS NO 1 & APS NO 2 ROORKEE, THROUGH LOCAL SELECTION BOARD (LSB) - MAY/JUN 2024**

APS No 1 Roorkee	APS No 2 Roorkee
(i) Supvr Adm	(i) Librarian
(ii) Nursing Assistant	(ii) Computer Lab Technician
(iii) Lower Division Clerk (LDC)	(iii) Science Lab Assistant
(iv) Computer Lab Technician	

**Eligibility:-**

**Supvr Adm** - Graduation and minimum 05 years' experience. Preference will be given to retired JCO/Honorary Rank having Administrative Experience.

**Librarian** - B.Lib. Science or Graduation with Diploma in Library Science from a recognized Institute and Computer literate with minimum three years' experience.

**Nursing Assistant** - 10+2 and Diploma in nursing with minimum 05 Yrs of Experience. A female Paramedic should be given preference.

**Lower Division Clerk (LDC)** - Graduate or 10 Years of Experience as Clerk (Ex Serviceman). Computer literate (MS Office) and Knowledge of Accounts is mandatory.

**Computer Lab Technician** - Minimum 10+2 with one year Diploma in Computer Science and Knowledge of Hardware, Peripheral and Networking.

**Science Lab Assistant** - 10+2 with Science and Computer Literate.

**Note** - The candidates will be required to appear for Working Skill Test and Computer Efficiency Test along with the Interview.

**Age:-** Age as on 01 Apr 2024 - Fresh candidates below 40 Years but not less than 25 Years. Experienced candidates below 55 years at the time of joining. For ESM, it should be 57 Years.

**Qualification:-** As per AWES Rules and Regulations (Appx-F) in conjunction to latest Guidelines for Select of Staff (If any) in APSs.

**"The applications can be shortlisted, Candidates not meeting the eligibility criteria will not be interviewed."**

**Pay & Allowances** - As per APSs norms.

**Note -**

(i) **CANDIDATE CAN APPLY FOR ONE SCHOOL ONLY.** However in case candidates wish to apply for more than one post in that school, they need to submit separate Application Form for each post.

(ii) The candidates should apply in prescribed Application Form, available on school website or can be obtained from School Office from 21 May 2024 onwards on working days between 1000 hrs - 1300 hrs and), duly completed, should be submitted, in person or via Speed Post to the School applied for, along with Demand Draft of Rs.250/- (Rupees Two Hundred Fifty) (non refundable) in favour of 'The Chairman' (of the School where applying), and self attested copies of Mark Sheets, Certificates including Experience Certificates at School Office for which the Candidate is willing to apply. **Application without fee will not be accepted.**

(iii) Last Date for applying for the post advertised is 08 Jun 2024.

(iv) Date of interview and all other related information will be sent through E-mail/ informed telephonically.

(v) Candidates must ensure to mention valid E-mail ID in application form at appropriate place.

(vi) No T.A. D.A. will be paid for appearing in the Interview.

(vii) For regular updates please visit the website of the concerned School:-

School	Contact No	E-mail ID	Website
APS No.1 Roorkee	08534849090	aps1roorkee@awesindia.edu.in	www.aps1roorkee.ac.in
APS No.2 Roorkee	09045310276	aps2.roorkee@gmail.com	www.aps2roorkee.com

Army Public Schools Roorkee City